

Proceedings of the Special Commissioner of Collegiate Education
Andhra Pradesh, Vijayawada.
Present: Sri. G.S. Panda Das, I.A.S.

Procs Rc.No.6/Ser.II/2019

Dt. 09-04-2019

Copy of

Public Services – Outsourcing and Contract Services – Married Women Employees – Sanction of one hundred and eighty (180) days paid Maternity Leave – Orders – Issued.

FINANCE (HR.I-Plg. & Policy) DEPARTMENT

G.O.MS.No. 17

Dated: 31-01-2019.
Read the following:-

1. G.O.Ms.No.53, Finance (HR.I-Plg. & Policy) Dept., dt. 01.05.2018.
2. G.O.Rt.No.3080, General Admn (Cabinet) Dept., dt. 09.09.2014.

ORDER:

In the Government order 1st read above, orders were issued for sanction of sixty (60) days of paid maternity leave equivalent to the existing remuneration drawn by the women employees working on contract or on Out sourcing basis for the first two deliveries to the married women employees , duly relaxing the cases of employees having less-than two surviving children.

2. in the Government order 2nd read above, the Government have constituted a committee of Group of Ministers under the Chairmanship of Hon'ble Minister for Finance to review the existing system of contractual employment and make necessary recommendations.

3. The Group of Ministers (GoM) in principle have agreed for sanction of 180 days of paid maternity leave to the female married employees.

4. After careful examination of the matter Government hereby order that the married women contract & outsourcing employees are eligible for 180 days of paid maternity leave for the first two deliveries. This condition is relaxed in cases of employees having less than two surviving children.

5. The paid maternity leave shall be equivalent to the existing remuneration drawn by the above women employees. The statutory benefits such as EPF and ESI and other recoveries wherever admissible shall also be admissible by treating them as "on duty".

6. These orders come into force with effect from 01.04.2019.

7. The benefit of 180 days of paid maternity leave is admissible to the women employees working on contract and outsourcing basis.

8. Copy of this order is available on line and can be accessed at address:

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

Sd/- MADUDDA RAVI CHANDRA
PRINCIPAL SECRETARY TO GOVERNMENT (FAC)

Copy Communicated.


All the RJDCES /Principals of the Government Degree Colleges in the State are directed in sanctioning the 180 days of paid maternity leave to the Contract Faculty working in the Government Degree Colleges as per the Government Orders which will come into force w.e.f. 1.4.2019 .

Sd/- G.S. Panda Das.,
Special Commissioner of Collegiate Education

To
The Regional Joint Directors/ Principals of Government Degree Colleges in the State.

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//Attested//


Assistant Director of Collegiate Education

A.P. GENERAL PROVIDENT FUND. RULES, 1935

1. The claim shall be preferred in A.P.T.C. form 40.
2. Form 40-A shall also be annexed to Form 40 for drawl of G.P.F. temporary or part final Withdrawals.
3. Sanction order issued by the competent authority duly quoting the rule and purpose under which the temporary advance/part final with drawl sanctioned. [Authority: G.O. Ms. No. 42 Finance [Pensions II]Department dt. 9-01-2003.]
4. Original latest slip issued by the AG/DTO shall be enclosed to the bill. [Authority: DTA Memo N o. E2/14255/2001 dt. 1-4-2004]
5. Calculation sheet for arriving the balance at the credit of the subscriber shall be enclosed to the bill.
6. Appendix-I is required to be enclosed to the bill for drawl of temporary advance.
7. Appendix-O- is required to be enclosed to the bill for drawl of part final withdrawal.
8. Final withdrawal authorizations issued by the AG/DTO should be enclosed to the bill by the DDO in original and also not to accept the bill without original authorization from the AG/DTO as the case may be. The F W authorization received in the treasury also attached to the bill while passing the same.
9. The class IV GPF, CSS payment bills shall be retained at the Dist Treasury, after payment where as the regular GPF bills shall be sent to AG AP Hyderabad along with monthly Account.
10. The fact of withdrawal of G.P.F. should be recorded on the back side of the original G.P.F. slip duly attested by the STO concerned. [Authority: DTA Memo. No. E2/14255/2001 dt. 01-04-2004]
11. Subscription is to be stopped four months prior to the retirement on superannuation

Eligibility for subscription:

1. Compulsory to all Regular Government employees on completion of one Year service.
2. Last Grade Servants who completed 5 years of service or whose date of Retirement is at least 10 years a head.
3. The recovery of subscription shall commence only after the account number is assigned.
4. If the subscription is recovered without allotment of GPF account number, it will be credited to suspense amount and may lead to missing credits.

Rate of Subscription & Interest

1. 6 % on basic pay to the Regular employees if insured with APGLI/LIC/PLI. If not 12% on basic pay
2. 4% on basic pay to the Class -IV employees
3. Present rate of interest is 8.8 % p.a. w.e.f. 1-4-2012 and onwards
4. Maximum amount subscribed to GPF shall not exceed one's basic pay after allowing sufficient amount for subsistence.

Other Conditions:

1. The subscription may be enhanced twice and reduced once in a financial Year: but enhancement should not be made during the last 4 months of the Financial year to avoid income tax [Authority: Govt. Cir. Memo. No.23374/47/GPF/ Pen.II/95 dt. 11-8-1995].
2. Subscription should be made during all period of duty including foreign Service, leave salary, except suspension period and during last 4 months of his service.
3. The subscriber may elect not subscribe during the leave which does not Carry the leave salary (EOL)

NOTE : The DDO should invariably note the Chargeable [Service] Major Head of the respective department on the bill form to avoid misclassification

SANCTION OF TEMPORARY ADVANCE [TO BE REPAID [RULE 14]

1. Temporary advance should not exceed 3 months pay or half of the balance at the credit of subscriber [Authority: Rule 14[1]].
2. Temporary advance shall not be granted in excess of 3 months pay (or) half of the balance except for special reasons to be recorded in writing.
3. Temporary Advance shall be sanctioned to meet expenses in connection with prolonged illness [Authority: Rule 14 (i) [a](i)]
4. Temporary advance shall be sanctioned to meet for overseas passage for reasons of health or Education.[Authority: Rule 14 (i) [a] [ii]]
5. To meet cost of higher education beyond high school stage- outside India for Academic, technical professional or vocational courses. [Authority: Rule 14(i) [a] [ii] [a]]
6. To pay obligatory expenses in connection with marriage or other ceremonies [Authority: Rule 14 (i) [a] [iii]]
7. To meet the cost of legal proceedings instituted by the subscriber [Authority: Rule 14(i) [a][iv]]
8. To meet the cost of his defense where the subscriber is prosecuted by the Govt. or the subscriber engages a legal practitioner [Rule 14 (i) [a][v]]

9. To meet the cost of building or acquiring a house including site, repairs, & repaying of outstaying loan taken for this purpose. [Authority: Rule 14(i)[a][vi] & [vii] & [viii]
10. To meet the cost acquiring a farm land or business premises within 6 months of date of retirement. [Authority: Rule 14(i) [a][ix]
11. To meet the cost of purchasing a motor car [Rule 14(i) [a] [x]

Recovery of Advance :

- a. Recovery shall be completed within 36 months from the date of sanction. [Authority: Rule 15(i)]
- b. Not to effect recovery during the period of drawl of subsistence grant drawn by the subscriber, on leave without leave salary or leave salary equal to or less than half pay at the request of the subscriber. [Authority: Rule 15[2]]
- c. Recovery shall not be made during the last four months of service of subscriber.

Other Conditions:

- a. No advance should be sanctioned during the last four months of service [Authority: Rule 14-1]
- b. Normally no second temporary advance should be sanctioned until the repayment of the last installment of any previous advance [Rule 14[1][c]
- c. But in exceptional circumstances to be recorded in writing, 2nd temporary advance may sanction while previous advance is pending [Rule 14[c]
- d. The validity of the sanction order for drawl of temporary advance is 3 months from the date of sanction [Note 3 under Art. 50 of A P F C Volume-I]
- e. Temporary Advance and Part final withdrawal for the same purpose should not be sanctioned.

PART FINAL WITHDRAWALS

- I. **EDUCATION PURPOSE** beyond high school education within India or outside the India [Rule 15-A (i) [a] and 15[B]
- A. The subscriber should complete 20 years of service or less than 10 years left over service for retirement.
- B. 3 months pay or half of balance whichever is less and relaxed upto 10 months pay
- C. Not more than 2 with draws in a financial year with a gap of 6 months between one and another.
- D. Only one part final withdrawal for the same purpose. Different sons/daughters shall not be treated as the same purpose.

II. BETHROTHAL/MARRIAGE OF SUBSCRIBER OR FAMILY MEMBERS Rule 15-A[I][b] and 15-D[I] and ii

- A. The subscriber should complete 20 years of service or less than 10 years left over service for retirement.
- B. For daughters and female relations, 6 months pay or half of the balance whichever is less and relaxed up to 10 months pay subject to half of the balance
- C. For dependent son, 3 months pay or half of the balance whichever is less and relaxed up to 6 months pay of half of the balance whichever is less.

III. MEDICAL GROUNDS:[Rule 15A(i) [c] and 15[c]

- A. The subscriber should complete 20 years of service or less than 10 years left over service for retirement.
- B. 6 months pay or half of the balance which ever less and relaxed up to $\frac{3}{4}$ th balance
- C. Only one part final withdrawal is allowed for the same purpose and illness of different Persons/ occasions will not be treated as the same.

IV. HOUSE BUILDING PURPOSE: Rule 15A[2] and 15-E

- A. The subscriber should complete 15 years of service or less than 10 years left over service for retirement.
- B. $\frac{3}{4}$ th balance or actual cost or subject to limitation of H.B.A. rules as per GO. Ms. No. 264 F&P dated 17-6-94.

V. FOR PURCHASE OF HOUSE SITE OR REPAYING OF OUTSTANDING LOAN [Rule 15A[2]b and 15 F]

- A. The subscriber should complete 15 years of service or less than 10 years left over service or retirement.
- B. $\frac{1}{4}$ th of the amount at credit (or) actual cost which ever is less.

CONVERSION OF TEMPORARY ADVANCE TO PARTFINAL [Rule 15-J]

As per Rule 15-J, a temporary advance can be converted into part final with drawl subject to the fulfillment of conditions of the same purpose.

SANCTIONING AUTHORITY

[GO. Ms. No. 42 Finance [Pen. II] Dept. dt. 29-1-2003]

- 1. In case of all N.G.Os including LGS- Gazetted Drawing Officers is empowered to sanction both temporary advance and part final withdrawal.

2. In case of Non-Gazetted Drawing Officer, the next superior Gazetted Officer shall be authorized to all the employees including Non-Gazetted Drawing Officer for sanction of both temporary advance and part final withdrawal.
3. If there are other Gazetted Officer in the same office including Drawing Officer, the Head of the Office is empowered to DDO and other Gazetted Officers, for sanction of both temporary advance and part final withdrawal.
4. The GPF Final withdrawal application may be forwarded to the AG, AP, Hyderabad by the GPF Sanctioning Authority.

FINAL WITHDRAWAL

1. The amount at the credit of the subscriber shall become payable when he retires/quits the service or death.
2. (a) In case of dismissal, removal or Compulsory retirement, the final withdrawal shall not be rejected if an appeal is pending [GO. Ms. No. 99 dt. 19-6-92]
(b) If the individual re-employed, the entire amount along with Interest shall be paid in cash [Rule 28, 29]
3. The validity of GPF Final withdrawal authorization issued by the AG/ DTO is valid for 6 months from the date of its sanction.



**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

LEAVE RULES: - Recommendations of PRC 2010 - Maternity Leave to Married Women Government Servants - Enhancement from 120 days to 180 days – Orders – Issued.

F I N A N C E (F R . I) D E P A R T M E N T

G.O.Ms.No. 152

Date:04. 05. 2010.

Read the following:-

1. G.O.Ms.No. 384, Fin, & Plng. (FW: FR.I) Dept. dt. 5.11.1977.
2. G.O.Ms.No. 219, Fin, & Plng. (FW: FR.I) Dept. dt. 25.6.1984.
3. G.O.Ms.No. 38, Fin, & Plng. (FW: FR.I) Dept. dt. 18.03.1992.
4. G.O.Ms.No. 254, Fin, & Plng. (FW: FR.I) Dept. dt. 10.11.1995.
5. G.O.Ms.No. 438, G.A. (Spl. A) Department, dated: 07.07.2008.
6. G.O.Ms.No. 598, G.A. (Spl. A) Department, dated: 26.11.2009.

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ORDER:

In the Government Order 5th read above, orders were issued constituting Ninth Pay Revision Commission and Government appointed Sri. C.S. Rao, IAS, (Retd) as Pay Revision Commissioner. In the Government Order 6th read above, the terms of reference of the Pay Revision Commissioner were laid down.

2. The Ninth Pay Revision Commission submitted its report to the Government on 05.12.2009 and recommended, inter alia, that, **“The Commission therefore recommends grant of Maternity leave to the married women employees of the State up to 180 days on par with the employees of Government of India subject to the condition that the same would be available up to 2 surviving children only”**.

3. In the Government orders 1st and 2nd read above, orders are issued to the effect that married female Government servants, temporary or permanent, shall be granted maternity Leave for a period of 90 days. In the Government Order 3rd read above, orders were issued that the Maternity Leave to the married female Government servants shall be granted to those with less than two surviving children. In the Government orders 4th read above, orders were issued enhancing the maternity leave to the married female Government servants, temporary or permanent, from 90 days to 120 days.

4. The 9th PRC in their report observed that, the Government of India earlier issued orders enhancing the Maternity Leave to 135 days and it was further enhanced to 180 days based on the recommendations of 6th CPC. The Employees Associations have requested to extend the same to the Women employees working in the State Government also. PRC 2005 did not recommend the extension of this leave from 120 to 135 days on the ground that a period of 120 days is considered adequate and since paternity leave is also recommended. The recommendation of 6th CPC up to 180 days was based on the guidelines of Ministry of H & FW which recommends nursing of children up to the age of 6 months. Hence, the Commission recommends grant of Maternity leave to the married women employees of the State up to 180 days on par with the employees of Government of India subject to the condition that the same would be available up to 2 surviving children only.

5. After careful consideration of the report, Government decided to accept the recommendations of the Pay Revision Commissioner and hereby order that the grant maternity leave on full pay to married women employees of State Government is enhanced from 120 days to 180 days on par with the employees of the Govt. of India subject to the condition that it shall be granted to those with less than two surviving children only.

6. These orders shall come into force with immediate effect. Those who are availing Maternity Leave of 120 days as on the date of issue of G.O may continue till they complete 180 days of Maternity Leave. Those who have already completed 120 days of Maternity Leave and still continuing on other type of leave are not eligible to avail this benefit. The employees who have already availed 120 days of Maternity Leave and joined duty are also not eligible to avail this benefit.

7. The G.O is available on Internet and can be accessed at the address <http://www.ap.gov.in/goir> and <http://www.apfinance.gov.in>.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

L.V. SUBRAHMANYAM
PRINCIPAL SECRETARY TO GOVERNMENT (FP)

To
All the Departments of Secretariat (10 copies each)
The Accountant General, AP., Hyd. (20 copies)
The Accountant General, AP., Hyd (by Name)
The Pay & Accounts Officer, Hyd.
The Secretary to Governor, A.P., Hyderabad.
All Secretaries to Government.
The Private Secretary to the Chief Minister and Private Secretaries to all Ministers.
All the Heads of Departments (including Collectors and District Judges).
The Registrar, High Court of Andhra Pradesh, Hyderabad (with Covering Letters)
All the District Treasury Officers.

The Secretary, Andhra Pradesh GENCO/TRANSCO]
The General Manger, A.P., State Road Transport Corporation, Hyderabad (with covering letter).
All District Educational Officer.
All the District Development Officer.
All District Panchayat Officers.
All Secretaries of Zilla Grandhalaya Samsthas through Director of Public Libraries, Hyderabad.
All Secretaries of Agricultural Market Committees through Director of Marketting,A.P., Hyderabad.
All Commissioners/Special Officers of Municipalities.
All Recognized service Associations.
The Director, Government Printing Press, A.P., Hyderabad for publication in the A.P. Gazette.
Copy to the General Administration (Cabinet) Department.
Copy to the General Administration (SW) Department.
Copy to SF/SCs.



GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

ALLOWANCES - Andhra Pradesh Civil Services (Travelling Allowance) Rules – Recommendations of the Ninth Pay Revision Commission - Travelling Allowance on Tour - Orders - Issued.

FINANCE (TA) DEPARTMENT

G.O.Ms.No.129

Dated: 17-04-2010.

Read the following:-

1. G.O. Ms. No.336, Finance & Planning (FW:TA) Department, dated: 29-10-2005.
2. G.O. Ms. No.48, Finance (TA) Department, dated:02.03.2007.
3. G.O. Ms. No.205, Finance (TA) Department, dated:21.07.2008.
4. G.O. Ms. No.52, Finance (PC-I) Department, dated:25.02.2010.

* * *

ORDER:

The Ninth Pay Revision Commission has reviewed the existing Travelling Allowance Rules as per the orders issued in the G.Os. first and second read above and recommended on the following items:

1. Revision of Pay ranges of Grades according to Revised Pay Scales, 2010.
2. Enhancement of rates of Daily Allowance payable to Government Servants while on tour within the State and outside the State.
3. Enhancement of the maximum rates of reimbursement of Lodging Charges within State and outside the State in specified places..
4. Enhancement of rates of Conveyance Charges payable to Government Servants at places outside the State, while on tour.
5. Enhancement of rates of Mileage Allowance for travel by own Motor Car / Motor Cycle.
6. Revision of eligibility to travel by train in first class.
7. Revision of eligibility to travel by A.C. buses of A.P.S.R.T.C.

(P.T.O.)

2. Government after careful consideration has decided to accept the recommendations of the Ninth Pay Revision Commission and hereby issue the following orders.

3. **Grades & Rates of Daily Allowance:**

3.1 The classification of officers into grades and the rates of Daily Allowance admissible within and outside the State shall be as indicated below:

Grade	D.A. for tours within the State		D.A. for tours to any place outside the State	
	Existing Rs.	Revised Rs.	Existing Rs.	Revised Rs.
Grade-I Rs.25600-50560 and above	300/-	300/-	350/-	400/-
Grade-II Rs.13660-38570 and upto and inclusive of Rs.23650-49360	125/-	200/-	150/-	300/-
Grade-III Rest of the employees	100/-	150/-	125/-	200/-

3.2 The Pay Scales assigned for Automatic Advancement Scheme in respect of Government servants/Non-teaching Staff and the Career Advancement Scheme in respect of Teaching Staff shall not be taken into account for determination of Grades indicated in this para. Only the Pay Scales attached to the posts shall be taken into account for determination of the Grade of such employees who perform the tours.

3.3 All Government Employees are eligible to draw full daily allowance for the entire duration of their official tour.

4. **Enhancement of the maximum amount of reimbursement of Lodging charges at various places within the State and outside the State.**

4.1 As per the G.O. first read above, Government servants visiting, Visakhapatnam, Vijayawada, Tirupathi, Kurnool, Guntur, Warangal and Hyderabad / Secunderabad on official duty shall be reimbursed the actual Lodging Charges paid by them subject to the maximum limits as indicated below.

Rates of reimbursement

	Existing Rs.
a) Grade-I Not exceeding	250/-
b) Grade-II Not exceeding	200/-
c) Grade-III not exceeding	100/-

4.2 Similarly the Government servants visiting places outside the State on official duty are eligible, as per Government order first read above, for the reimbursement of lodging charges, actually paid by them, subject to the maximum limits indicated below.

Grade	A Class	B Class	Other Classes
a) Grade-I	Rs.300/-	Rs. 240/-	Rs.210/-
b) Grade-II	Rs.210/-	Rs.180/-	Rs.150/-
c) Grade-III	Rs.120/-	Rs. 90/-	Rs. 75/-

4.3 Government, hereby, order that the Government servants visiting various places on official duty shall be eligible for reimbursement of Lodging Charges actually paid by them subject to the maximum amounts as indicated below.

Grades	At Municipal Corporations either within the State or outside the State except those cities mentioned in columns (3) & (4)	At Hyderabad / Secunderabad	At Delhi, Mumbai, Chennai, Kolkata, Bengaluru
(1)	(2)	(3)	(4)
Grade – I	Rs.500/-	Rs.750/-	Rs.875/-
Grade – II	Rs.300/-	Rs.450/-	Rs.525/-
Grade – III	Rs.200/-	Rs.300/-	Rs.350/-

4.4. The reimbursement of Lodging Charges is subject to the following conditions.

- (i) On certification by the concerned touring officer that Government accommodation was not available.
- (ii) Production of the original receipt from the Lodging House.

5. **Travel by Train:**

5.1. Government servants drawing pay in the revised pay scale of Rs.13660 – 38570 and above shall be eligible to travel by first class. All other employees shall be eligible to travel by second class.

5.2. The Pay Scales assigned for Automatic Advancement Scheme in respect of Government servants/Non-teaching Staff and the Career Advancement Scheme in respect of Teaching Staff shall not be taken into account for determination of the eligibility to travel by train. Only the Pay Scales attached to the posts shall be taken into account for determination of the eligibility to travel by train.

5.3.1. As the railways have dispensed with first class in several trains, it is hereby ordered, that wherever first class is available in the train, the employees, who are eligible to travel by first class, may travel either in 1st class or in 2nd A.C. or in 3rd A.C. or in A.C. Chair car. If there is no first class in the train the employee may travel either in 2nd A.C. or in 3rd A.C. or in A.C. Chair car.

5.3.2. The employees who are eligible to travel by second class may also travel by sleeper class.

5.3.3. Government also hereby permit to reimburse the 'Tatkal' charges in cases where there is no sufficient time for the employee to purchase the tickets in advance subject to furnishing of a certificate, to that effect, by the Controlling Officer.

5.3.4. Government also hereby permit to reimburse the service charges actually spent by the employee for 'online' booking of tickets, on production of proof to that effect.

5.3.5. All the employees are permitted to travel by all types of express trains i.e., Super fast, Sampark kranti, Rajdhani, Satabdi, Garib Rath, 'Duranto' etc.

5.3.6. These eligibilities are applicable in the case of journeys performed either on official tour or on transfer or in the case of journeys connected with Leave Travel Concession.

6. **Travel by Buses of A.P.S.R.T.C. :**

6.1. The employees belonging to Grade-I of Annexure-I of T.A. Rules, are hereby, permitted to travel by Air-conditioned buses of A.P.S.R.T.C., irrespective of whether the places are connected by rail or not.

6.2. Similarly, the employees belonging to Grades-II and III are hereby permitted to travel by A.P.S.R.T.C. buses of any type, **except by A.C. buses**, between the places connected by train also and claim the bus charges actually paid, without restricting the claim to the train fare by the eligible class.

6.3. The Pay Scales assigned for Automatic Advancement Scheme in respect of Government servants/Non-teaching Staff and the Career Advancement Scheme in respect of Teaching Staff shall not be taken into account for determination of eligibility to travel by A.C. buses of A.P.S.R.T.C.. Only the Pay Scales attached to the posts shall be taken into account for determining the eligibility.

6.4. The journeys performed by private buses or hired taxies will not be entertained.

6.5. These eligibilities are applicable in the case of journeys performed either on official tour or on transfer or in the case of journeys connected with Leave Travel Concession.

7. Payment of Conveyance Charges outside the State:

7.1 Taxi / Auto charges incurred by the Government employees while on tour to any place outside the State, from the arrival point to the place of stay and 'vice-versa' are reimbursable to them subject to production of actual vouchers or a certificate of payment (vide Rule-40 (6) of T.A. Rules).

7.2 Government servants shall also be eligible to claim actual taxi or Auto fare subject to a maximum of Rs. 400/- per day for visiting the offices of the Government of India and Ministries or any other office, situated at the places outside the State, while on tour. A certificate to the effect that Government vehicle was not provided to them and they have engaged Taxi/Auto, shall be appended to the bill claiming the amount.

8. Mileage Allowance for using own conveyances :

8.1.1. Annexure IV of A.P. Civil Services (TA) Rules, specifies the category of employees entitled to maintain and use their own Motor Car, Motor Cycle / Scooter. Consequent on the revision of scales from time to time, the following table indicates the categories of employees, who are eligible to use and maintain their own Motor Car, Motor Cycle / Scooter, while on tour.

Category	Scales of pay of the employee	Nature of Conveyance permitted
(1)	Employees who are drawing pay in the scale of Pay of Rs.19050-45850 and above in A.P. Revised Pay Scales, 2010	One Motor Car
(2)	Employees who are drawing pay in the scale of pay of Rs.13660-38570 and above but below the scale of pay of Rs.19050-45850 in the A.P. Revised Pay Scales, 2010	One Motor Cycle/ Scooter

8.1.2. The Pay Scales assigned for Automatic Advancement Scheme in respect of Government servants/Non-teaching Staff and the Career Advancement Scheme in respect of Teaching Staff shall not be taken into account for determination of categories indicated in this para. Only the Pay Scales attached to the posts shall be taken into account for determination of the category.

8.2. The rates of Mileage Allowance payable to Grade I Officers who are entitled to maintain and use their own Motor Car are revised in Government order second read above. In view of that, the rates of Mileage Allowance payable to the employees who are entitled to maintain and use their own conveyances are revised as follows.

- | | | |
|----|---|---|
| 1. | Employees who are entitled to use and maintain their own Motor Car. | a) Rs.11/- per K.M. for Petrol driven vehicle.
b) Rs.7/- per K.M. for Diesel driven vehicle. |
| 2. | Employees who are entitled to use and maintain their own Motor Cycle / Scooter. | Rs.4/- per K.M. |

8.3. Daily Allowance shall not be paid to the Government servants claiming the Mileage Allowance for their tours.

9. The existing Andhra Pradesh Civil Services (Travelling Allowance) Rules, 1996 and orders issued from time to time shall continue to apply except as provided for in this order.

10. Application of these orders to Officers of All India Service, employees drawing pay in the Andhra Pradesh Revised Pay Scales 2010 and employees drawing pay in the U.G.C. scales, 2006.

10.1 In so far as officers, belonging to All India Service who are in Central Scales of pay, the classification of Grades shall be as follows:-

- (a) Officers of AIS in Junior Time scale shall be under Grade II under these orders.
- (b) Other officers belonging to AIS shall come under Grade I under these orders.

10.2 For the employees continuing in the Revised Scales of Pay, 2005, the classification of Grades shall be the same as was in force prior to the introduction of Revised Scales of Pay, 2010, i.e. in the G.O. first read above.

10.3 For the employees drawing pay in the U.G.C. Pay Scales of 1996 / 2006, the classification shall be as follows :-

- (a) Government Servants drawing Pay in the Pay Scales of Rs.10000-15200 and Rs.15600-39100 + AGP 7000 and above respectively in the U.G.C. Pay Scales of 1996 / 2006 shall be under Grade-I under these orders.
- (b) Other Government Servants drawing pay in the U.G.C. Pay Scales, 2006 shall come under Grade-II under these orders.

11. These orders shall come into force with effect from 01.04.2010 i.e., in respect of the journeys performed after 01.04.2010 or commenced prior to 01.04.2010 and continued beyond 01.04.2010.

12. Necessary amendments to the Andhra Pradesh Civil Services (Travelling Allowance) Rules, 1996 shall be issued in due course.

13. The G.O. is available on Internet and can be accessed at the address <http://www.aponline.gov.in> and <http://www.apfinance.gov.in>

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

L.V.SUBRAHMANYAM
PRINCIPAL SECRETARY TO GOVERNMENT (FP)

To

The Accountant General, Andhra Pradesh, Hyderabad(20 copies).

The Accountant General, Andhra Pradesh, Hyderabad (By name).

The Pay and Accounts Officer, Hyderabad.

The Principal Secretary to Governor, Andhra Pradesh, Hyderabad.

All Special Chief Secretaries / Principal Secretaries / Secretaries to Government.

The Private Secretary to the Chief Minister and Private Secretaries to all Ministers.

All the Departments of Secretariat (10 copies each).

All the Heads of Departments (including Collectors and District Judges).

The Registrar, High Court of Andhra Pradesh, Hyderabad (with covering letter).

The Secretary, Andhra Pradesh Public Service Commission (with covering letter).

The Managing Director, Andhra Pradesh TRANSCO/GENCO, Hyderabad (with covering letter).

The Managing Director, Andhra Pradesh State Road Transport Corporation, Hyderabad (with covering letter).

All District Treasury Officers (with copies for Sub-Treasury Offices).

All District Educational Officers/All Principals of Junior Colleges.

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SECTION OFFICER

From

Dr.P.Latha M.Sc, Ph D.
Principal
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NARASANNAPETA.
Srikakulam dist.

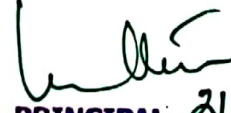
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The EHS,
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Sub:- Govt. Degree College, Narasannapeta – Srikakulam dist – EHF Mobile
Number Updation request - Regarding.

NAME : Dr.P.LATHA
Disinagiton : Principal
DDO CODE : 01060304001
Principal Mobile No.9490835595
Mail address narasannapeta.jkc@gmail.com


PRINCIPAL 21/4/23
Govt. Degree College
NARASANNAPETA
21-4-23

HALF PAY LEAVES

అర్థ వేతన సెలవులకు సంబంధించిన ముఖ్యాంశాలు

- ❖ ఈ సెలవుల ప్రస్తావన AP LEAVE RULES 1933 నందు రూల్ 13,18,23 నందు చూడవచ్చును.
- ❖ సర్వీసు రెగ్యులరైజేషన్ పేదప నియామక తేది నుండి ప్రతి ఒక్క సంవత్సరానికి 20 రోజులు అర్థ వేతన సెలవు జమచేయబడుతుంది. సంవత్సరంనకు కొన్ని రోజులు తక్కువైనను ఈ సెలవు రాదు.
- ❖ ఈ సెలవు నిల్వకు గాని, వాడుకొనుటకు గాని గరిష్ట పరిమితి లేదు.
- ❖ ఈ సెలవును వ్యక్తిగత అవసరాలకు గాని, వైద్య ధ్రువ పత్రం ఆధారంగా అనారోగ్య కారణాలకు గాని వాడుకొనవచ్చును.
- ❖ తాత్కాలిక ఉద్యోగులు కూడా 2 సంవత్సరాల సర్వీసు పూర్తి చేసి ఉన్నచో వైద్య కారణాలపై ఈ సెలవు వాడు కొనవచ్చును.
- ❖ H.P.L. (HALF PAY LEAVE) కాలాన్ని రెగ్యులర్ సర్వీసు గా లెక్కిస్తారు కనుక ఇంక్రిమెంట్, సీనియారిటీ కి అంతరాయముండదు.
- ❖ H.P.L. కాలానికి వేతనం, డి.ఎ. సగము మరియు మిగిలిన అలవెన్సులు పూర్తి గాను చెల్లిస్తారు (Refer: Memo.3220/87/A1/PC-01/05 Dated 19.2.05 and Fin Memo.14568-A/63/PC-1/A2/2010, Dated 31.1.2011)
- ❖ అన్ని రకాల సెలవులకు (HPL కు కూడా) 180 రోజులు వరకు HRA, CCA పూర్తిగా చెల్లించబడును. 180 రోజులు దాటినచో HRA, CCA చెల్లించబడవు. (Refer GO.28, Dated 9.3.11)
- ❖ క్యాన్సర్, మానసిక జబ్బు, కుష్టు, క్షయ, గుండె జబ్బు, మూత్రపిండాల వైఫల్యం వంటి వ్యాధులతో దీర్ఘకాల చికిత్స పొందుతున్న వారు, సంబంధిత వైద్య నిపుణుడి ధ్రువపత్రం ఆధారం గా ఆరు నెలల గరిష్ట పరిమితి తో తన ఖాతా లో నిల్వ ఉన్న అర్థవేతన సెలవును వినియోగించుకొని పూర్తి వేతనం పొందవచ్చు (Refer: GO's.188, 386, 449, 590, 268 and 20)

అర్థజీతపు సెలవు కమ్యూటేషన్ (APLR 15(B) and 18(B)):

- ❖ అర్థత గల అర్థజీతపు సెలవులో సగానికి మించకుండా వైద్య ధ్రువపత్రం ఆధారంగా మాత్రమే కమ్యూటేడ్ సెలవు మంజూరు చేయబడుతుంది.
- ❖ సర్వీసు మొత్తం పై 240 రోజులు వరకు మాత్రమే కమ్యూటేడ్ సెలవు అనుమతించబడుతుంది. (AP LEAVE RULE 15B)
- ❖ ఈ సెలవు వినియోగించుకున్నచో, సెలవు కాలానికి రెట్టింపు నిల్వ ఉన్న అర్థజీతపు సెలవులను, ఖాతా నుండి తగ్గించి పూర్తి జీతం చెల్లించబడును. (ఉదా: 5 రోజులు సెలవులను కమ్యూట్ చేసినచో 10 రోజుల అర్థజీతపు సెలవులను , సెలవు ఖాతానుండి తగ్గించి పూర్తి జీతం చెల్లిస్తారు)
- ❖ అర్థజీతపు సెలవు నిల్వలో లేని వారికి ఈ కమ్యూటేషన్ సెలవు సౌకర్యం వర్తించదు.
- ❖ ఈ సౌకర్యం స్థానిక సంస్థలు ఎయిడెడ్ వారికి కుడా వర్తింపజేయబడినది.
- ❖ వైద్య ధ్రువ పత్రాలు ఫారం A & B సమర్పించాలి.
- ❖ కమ్యూటేడ్ సెలవును ఇతర సెలవులతో కలిపి ఒకేసారి 180 రోజులవరకు వాడుకొనవచ్చు.

తాత్కాలిక ఉద్యోగులకు అర్థవేతన సెలవు (APLR 1933 -23(a)(i):

- ❖ తాత్కాలిక ఉద్యోగులకు కూడా ప్రతి పూర్తి సంవత్సరానికి 20 రోజుల అర్థవేతన సెలవు జమచేయబడుతుంది.
- ❖ 2 సంవత్సరాల సర్వీసు అనంతరం వైద్య కారణాల పై మాత్రమే ఈ సెలవును వినియోగించుకోవచ్చు.
- ❖ కమ్యూట్ కూడా చేసుకోవచ్చు. ఐతే రూల్ 10(a)(i) ప్రకారం నియామకమైన ఉద్యోగులకు వైద్య కారణాలపై గాని, వ్యక్తిగత కారణాలపై గాని అర్థవేతన సెలవు మంజూరు చేయకూడదు. (Refer Memo No.2058/302..Dated 12.9.74)
- ❖ అప్రంటీస్ టీచర్లు తాత్కాలిక ఉద్యోగులుగా పరిగణించబడుతారు కనుక వారికి అప్రంటీస్ కాలంలో అర్థవేతన సెలవు వినియోగించుకునే ఏలులేదు.
- ❖ జి.వో.134 విద్య, తేది 10.6.96 ద్వారా అప్రంటీస్ కాలంలో ఎఫ్.ఆర్.104 ప్రకారం వైద్య కారణాలపై సంవత్సరానికి 30 రోజుల అర్థవేతన సెలవు వినియోగించుకునే సౌకర్యం జి.వో.40 తేది 11.5.2006 ద్వారా రద్దు చేయబడినది (Refer G.O.134, and G.O.40)

LEAVE NOT DUE (RULE 15(C) & 18(C) and FR 81(C):

- ❖ శాశ్వత ఉద్యోగికి ఏ రకమైన సెలవు నిల్వ లేనప్పుడు భవిష్యత్తు లో లభించే అర్థ వేతనసెలవు నుండు ఖర్చు వ్రాయబడే విధముగా అర్థ జీతపును వైద్య ధ్రువ పత్రం ఆధారంగా మంజూరు చేస్తారు అర్థజీతపు సెలవు జీతమునే చెల్లిస్తారు

- ❖ Leave Not Due ను కమ్యూట్ చేసే అవకాశం లేదు.
- ❖ శాశ్వత ఉద్యోగికి మొత్తం సర్వీసు లో 180 రోజులకు మించకుండా వైద్య కారణాలపై "లీవ్ నాట్ డ్యూ" ను మంజూరు చెయ్యవచ్చు.
- ❖ సెలవు అనంతరం విధులలో చేరుటాడని మంజూరు అధికారి విశ్వసిస్తేనే ఈ సెలవు మంజూరు చేస్తారు

అర్థజీతపు సెలవుకు నగదు చెల్లింపు - ENCASHMENT OF H.P.L:

- ❖ రిటైర్మెంట్ లేదా చనిపోయిన ఉద్యోగుల ఖాతాలో నిల్వ ఉన్న అర్థజీతపు సెలవుకు నిర్దేశిత ఫార్ముల ప్రకారం నగదు చెల్లించబడును. ఉద్యోగి ఖాతాలో నిల్వ ఉన్న సంపాదిత సెలవుపొను 300 రోజుల గరిష్ట పరిమితితో మిగిలిన అర్థ జీతపు సెలవుకు నగదు చెల్లించబడును. (Refer G.O.154 Dtd: 4.5.10)

➤ అర్థ జీతపు సెలవుకు నగదు ఫార్ముల:

$$\text{అర్థవేతన సెలవుకు నగదు} = \frac{\{\text{వేతనం లో సగం} + \text{డి.ఎ.లో సగం} \times \text{నిల్వఉన్న అర్థజీతపు సెలవు (నిల్వ ఉన్న సంపాదిత సెలవుతో కలిపి 300 రోజులకు మించకుండా)}\}}{30}$$

ఉదా:

రూ.35800 మూల వేతనం తో 2011 నవంబర్ 30 న రిటైర్మెంట్ ఉపాధ్యాయునికి, 72 రోజుల సంపాదిత సెలవు, 540 రోజుల అర్థవేతన సెలవు నిల్వ ఉన్నాయి. అతనికి అర్థవేతన సెలవుకు లభించే నగదు ఎంత?

జవాబు:

$$\begin{aligned} \text{నగదుకు అర్హత గల అర్థవేతన సెలవులు} &= (300 - \text{సంపాదిత సెలవులు}) \\ &= 300 - 72 \\ &= 228 \end{aligned}$$

$$\text{కావున: } \left[\left\{ \frac{(35800 / 2)}{2} + \frac{(12871 / 2)}{2} \right\} \times 228 \right] / 30$$

$$= ((17900 + 6436) \times 228) / 30$$

$$= 1,84,954$$

ఇతర ముఖ్య విషయాలు :

- సెలవులో వెళ్ళడానికి ముందు రోజు పొందిన వేతనం ఆధారంగా మాత్రమే సెలవుకాలపు జీతభత్యాలు చెల్లించబడుతాయి.-FR - 87
- ఏ కారణం వల్లవైన వేతనంలో పెంపుదల జరిగినప్పటికీ, సెలవు అనంతరం డ్యూటీ లో తేది నుండి మాత్రమే ఆర్థిక లాభం వర్తింపజేస్తారు
- క్యాన్సర్, మానసిక జబ్బు, కుష్టు, క్షయ, గుండె జబ్బు, మూత్రపిండాల వైఫల్యం వంటి వ్యాధులతో దీర్ఘకాల జబ్బుల సందర్భంలో 8 నెలల వరకు HRA చెల్లించబడుతుంది. (Ref G.O.29)
- ఒక సారి మంజూరు చెయ్యబడిన సెలవు ఎట్టి పరిస్థితులలోను మార్పు చెయ్యబడదు

(మూలం: CH.RAVI గారు, ఐక్యఉపాధ్యాయ ప్రధాన సంపాదకుల చే కూర్చు చెయ్యబడిన సెలవు నిబంధనల నుండి సంగ్రహించ బడినది)

(జి.వో.లు, F.Rs మరియు మెమోలు మీకోరకు సేకరించబడినవి. చూడగలరు.)

ఇట్లు

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